



**Leicestershire and Rutland LSCB  
Board meeting  
Anglian Bird Watching Centre, Egleton, Rutland  
Wednesday 16<sup>th</sup> November 2011  
2.00 pm – 4.00 pm**

**PRESENT**

Paul Burnett LSCB, Independent Chair

**Health Community**

Dr Sudhir Sethi Designated Doctor for Child Protection, Specialist Health Services  
Jackie Ardley LPT  
Lisa Hydes NHS Leicester City LPT  
Louise De Groot EMAS  
Carole Ribbins UHL  
Sharon Robson LLR PCT Cluster

**Leicestershire Constabulary**

Andrew Sharp Senior Officer for Safeguarding

**Leicestershire County Council**

Chris Nerini Head of Safeguarding  
Cllr Ivan Ould Lead Member for Children and Young People's Services, Lei  
Gareth Williams Director of Children & Young Peoples Services  
Lauren Haslam Assistant Head of Legal Services  
Walter McCulloch Assistant Director, Specialist Services, CYPS  
Jane Sharp Primary Schools Headteacher Representative

**Rutland County Council**

Carol Chambers Strategic Director, Services for People  
Kathy Whitehead representing Sharon Milner, Head teacher Brooke Hill Academy  
Cllr Kenneth Bool Portfolio Holder for People, Rutland County Council

**Other Agencies**

Rosemary Beard Chief Executive, Connexions Leicestershire  
Wendy Brickett Voluntary Action Leicester  
Jason Dent Representing CAFCASS

**In Attendance**

Rebecca Ball rep Steve Atkinson, Hinckley & Bosworth Borough Council

**Officers in Attendance**

Chris Tew LSCB Board Manager

**Minutes**

Sue Etherington Administrator

1. **Welcome and Introductions**

Action by

All members were welcomed to today's meeting, and introductions were made around the table.

Councillor Bool, Portfolio Holder for People, Rutland County Council and Rebecca Ball, Hinckley & Bosworth Borough Council were formally welcomed to the meeting.

**Apologies for Absence**

Apologies for absence were received from:

Liz Rowbotham

Pam Palmer

Paul Hindson (probation, just started in post)

Lucy Pathan – Leics lay member

Sue Appleton – Rutland lay member

Phil Hawkins

Rama Ramakrishnan

Sue Foreman

Steven Attwood

Steve Atkinson – represented by Rebecca Ball

Jill Haigh

2. **Declarations on Interest**

None declared

3. **Minutes of the previous meeting of 18<sup>th</sup> May 2011 and matters arising**

Minutes of the previous meeting of 21<sup>st</sup> September were agreed – no matters arising

4 **Actions from previous meeting of 21<sup>st</sup> September 2011.**

a) Item 4 - No events identified yet for Tim Loughton to attend. It was agreed that Paul Burnett contacts Gareth Williams & Carol Chambers to discuss further.

**Paul Burnett**

b) Item 5 - All responses to the letter from the chairs of the LSCB and SAB regarding increased financial contributions had been positive. UHL reported that their letter was being discussed shortly.

c) Item 15 – Query whether Task & Finish Group re Domestic Abuse has been set up (Phil Hawkins). Chris Tew to follow up

**Chris Tew**

d) It was agreed that all other actions had been completed and should be removed from the action log.

**Chris Tew**

## **5. Start & Finish Group – LSCB & SAB re-organisation**

Carol Chambers gave a brief outline of the purpose of the Task & Finish Group. Discussions began from the point that both Boards had agreed at the previous meeting.

The following proposals are now being put forward for approval with a view to starting from January 2012:

- 1) That there are joint arrangements for executive Group - AGREED
- 2) That a Communications Subgroup be established – AGREED
- 3) That a Development and Procedures Subgroup (Children's) be established – AGREED
- 4) That the Participation element as set out in the report is approved – AGREED
- 5) Proposal that a report on training is provided to the Joint Executive Group, when in situ, and this work is remitted to the group to resolve issues – AGREED.
- 6) Chairing of the Boards Subgroups – proposal that a mapping exercise is undertaken which considers structural changes and capacity issues. Proposed that Subgroup Chairs also need to be a member of the Board, but to achieve this chairs could be selected and then co-opted onto the Board – AGREED
- 7) Budgets – that budgets are managed as two separate budgets for the 1<sup>st</sup> year, apart from the Chair element – AGREED.

Carol Chambers confirmed that she is leading on the recruitment of a permanent Joint Independent Chair.

## **6 Single and Inter-Agency Safeguarding Children Training Update**

Pam Palmer was not at the meeting to present the report.

Walter McCulloch expressed Pam's continued frustration to get everyone together as people are declining appointments and the work is in danger of stalling again.

The group noted the following issues:

- There is now a Children's Commissioning Group (Leicestershire Children's Trust) representative on the training subgroup.
- A protocol of how relationships will work is required by January 2012.
- Audit work has been completed and there is now a picture of what training is happening – however are we confident that appropriate

- induction training is being delivered by constituent agencies?
- Query over whether the PVI training has been resolved?
- Does level 3/4 multi agency training need to be commissioned?

**Paul Burnett**

Given the continued difficulty in securing resolution to the matters identified at the last LSCB meeting it was agreed that Paul Burnett would call a meeting of key personnel to secure a resolution to the issues..

## **7. LSCB Risk Register**

- During the SLAC inspection in Rutland the inspectors asked if there was a risk register for the LSCB Board – as a result a formal register framework was drafted by Chris Tew based on the Leicester City framework.
- The register has been to the Executive Group and several risks have been added.
- Presented to the Board for comments
- It was agreed that a more comprehensive report would be brought to future Boards and that any red risks could be analysed by the main Board and acted upon.
- Anticipate work being reviewed after each quarter, going to Executive to decide which are concerns and to feed back to Board.
- Risk register to become a standing item on the agenda.
- Memorandum of Understanding to go to next Board meeting.

Comments:

- How would the different Boards add risks to the register?
- How does Board/Executive show it is monitoring the register?
- Important how it is noted who owns the risk, which agency.
- It is Paul Burnett's responsibility to inform Portfolio Holders (through Scrutiny) if there are risks that need highlighting.
- Risk register could be added to the constitution.

## **8 LSCB & SAB Budget update**

- It was noted that the budget statement shows an amount of unallocated money, £40,713 could be used in support of training delivery during the current financial year.
- Further discussion is needed around training money within Health sector and change over from PCT to Clinical Commissioning Groups
- Letters will be sent soon re contributions for 12/13 re LSCB and SAB.
- 12/13 training budget planning is building in multi-agency training.

### **ACTION AGREED:**

- Clarify LSCB budget uncertainty, need resolution on training investment required
- The CWDC resources allocated to authorities to support Munro-related training would be used to support the areas of training that Chris Nerini, Chris Tew and Paul Burnett had discussed at a pre-meeting.

### **9 Balanced Scorecard Update**

- Balanced scorecard presented to the Board as work in progress.
- Scorecard needs to be fully populated by next Board meeting, in order to enable effective analysis and debate.
- Indicators will only be added where people say they are using them – please contact Chris Tew before January.
- As the data builds up, information can be requested on trends.
- Carol Chambers confirmed that the Ofsted inspectors liked the document.
- **AGREED** to include a header page with cumulative information broken down in Leicestershire areas and Rutland and, where available, comparator neighbour data.

### **10 Flack report action plan update**

- Report on progress of actions – progressing well on recommendations.
- LSCB & SAB integration is all being pulled together.
- Proposal put forward that Andrew Flack might be asked to come back to check on progress to ensure all points have been covered.

### **11. CSE project update**

- Andy Sharp presented a summary report of the project which has run over the last 3 years.
- Significant achievements have been made.
- He has been advised this morning that Leicester City Council have agreed to fund a post for a further year
- Update - Please see email from Paul Burnett dated 17.11.11 - "Further to the discussion about future arrangements re Child Sexual Exploitation at the LRLSCB yesterday, Chris Tew has been advised by Leicester City that there is no agreement to fund the project beyond March 2012 as we were advised by Andy Sharp from the Police." – Chris Tew to do further checks and report back.
- Clarification requested of numbers given in the report – refers to

LLR having 92 vulnerable children, does this mean Leicester City only have 8?

- Thank you to Bina Parmer for report and to give positive feedback on the success of the project.

### **ACTIONS AGREED**

- Gareth Williams, Carol Chambers and Andy Sharp to meet to discuss funding and way forward – report back to next Board meeting.
- Look at next steps and how we can continue to see figures relating to CSE so that the LSCB is able to monitor and scrutinise performance in this area.

**GW, CC & AS**

### **12. SCR Subgroup update report**

Walter McCulloch gave update on SCR Sub-Group business.

- Babies and infants – next training taking place next week and is fully subscribed. This will repeat in early 2012.
- Requested to record thanks to Legal Services for their continued liaison with the Coroner's office in order to action cases. This was agreed.

### **13. Safeguarding Effectiveness Group**

- Paper presented and noted.
- Thank you to Chris Nerini and Sharon Robson for their work with the group and the report.
- Discussion on DoH funding for drug and alcohol abuse –funding based on drug users and discussion around whether LSCB can contribute to how this funding is awarded and if it could be moved from drug abuse towards alcohol abuse to help drive things forward locally and link with local people.
- A lot of information is fed into DAAT Board. National framework is not responsive to local needs.

### **ACTION AGREED:**

- Paul Burnett to take this forward on behalf of the Board.

**Paul Burnett**

### **14. Development & Procedures Subgroup**

Paper noted.

### **15. Section 11 Audit update**

- Update report presented – 26 agencies responded.
- Phase 1 complete

#### **ACTION AGREED**

- Phase 2 will be taken up by SEG next week with a view to implementing phase 2 of the Section 11 process.

**Chris Nerini**

#### **16. Audit work in relation to trends in the numbers of child protection medicals requested**

- Report on audit work completed by SEG.
- A number of hypotheses had been put forward but no conclusions reached.
- Attention drawn to action plan – in Leicestershire it has been agreed that that requests for child protection medicals are triggered as expected in our procedures and this included ensuring health representation at core groups. No issues were identified for Rutland.
- Further work to be done on convening meetings.

**Chris Nerini**

#### **ACTION AGREED**

- Chris Nerini will follow up with work in Rutland re medicals.

#### **17. EMAS attendance at Board meetings update**

- Noted report and that EMAS will continue to attend future Board meetings

#### **18. National and Local Policy Developments**

- Paper noted.
- 2<sup>nd</sup> phase of work will be around how Health will respond to the Munro element.

#### **19. Leicestershire & Rutland initial inspection feedback**

- Leicester City inspection started last week and are currently in the second week of the two week preparation period.
- Carol Chambers gave brief update on inspections in Rutland:
  - Since May there have been 3 Ofsted visits: Unannounced Inspection, Fostering Inspection (Outstanding) and SLAC inspection (draft report goes live on 18 November)
  - LAC aspect – good; Outcomes aspect – outstanding; Safeguarding aspect – adequate.
  - Thank you to everyone who participated.
- Gareth Williams gave update on Leicestershire:

- Just completed Pilot inspection for new framework – judgements favourable.
- Thank you to everyone for their help and participation.
- Raised with the Ofsted inspection team the issue of co-ordination around inspections in Leicestershire & Rutland when partners are the same. Ofsted will take back for consideration.

**ACTION AGREED:**

- Paul Burnett will take up the issue of co-ordination around future Ofsted Inspections in the area.
- Report on pilot inspection to come to future Board meeting.

**Paul Burnett**

**Gareth Williams**

**20. Any other business**

- No other business raised.
- The Chair wished everyone a Happy Christmas.
- Date of next meeting provisionally booked for 16 January 2012